

<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF SONOMA</b> 600 Administration Drive Santa Rosa, California 95403	
Plaintiff(s)/Petitioner(s):	
Defendant(s)/Respondent(s):	Dept.
<b>APPOINTMENT OF OFFICIAL REPORTER PRO TEMPORE</b>	
	Case Number

**1. Reporter Information:**

Name: \_\_\_\_\_ License No. \_\_\_\_\_ CAT Software: \_\_\_\_\_  
 Business Address: \_\_\_\_\_ Telephone: \_\_\_\_\_  
 \_\_\_\_\_ Email: \_\_\_\_\_

**2. Constitutional Oath of Office:**

I, \_\_\_\_\_, do solemnly swear (or affirm) that I will support and defend the Constitution of the United States and the Constitution of the State of California against all enemies, foreign and domestic; that I will bear true faith and allegiance to the Constitution of the United States and the Constitution of the State of California; that I take this obligation freely without any mental reservation of purpose of evasion; and that I will well and faithfully discharge the duties upon which I am about to enter.

**3. Court Reporter Agreement**

By signing this agreement, and accepting the appointment as an official reporter pro tempore for this proceeding, the reporter takes and subscribes the constitutional oath of office above, and confirms and agrees to the following: (1) He/she has a valid, current California Certified Shorthand Reporter License; (2) To maintain current contact information with the Court Reporter Services Office of the court; (3) To be in good standing with the Court Reporters Board of California; (4) That all fees for reporting services, including appearance, and transcript fees, are the responsibility of the party(ies) who arranged the reporter services and may not be charged to the court; (5) Understands that he/she is not an independent contractor or an employee of the court; (6) To comply with all statutes and rules applicable to official reporters pro tempore, including the duty to timely prepare transcripts, including those for appeal, in the required format; (7) To demonstrate the highest standards of ethicality and impartiality in the performance of their duties; (8) To comply with the court's requirements as stated in the *Administrative Policy Memo OP.06.003*, regarding uploading electronic notes on a timely basis into ACORN; (9) To follow directions from the court, and to be subject to the jurisdiction of the court to the same extent as an official reporter, and (10) To be available for immediate (within 30 minutes) read-back of notes.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_

**4. Stipulation of Parties**

See appearing parties on the page following this Order for Stipulation

**ORDER APPOINTING OFFICIAL REPORTER PRO TEMPORE**

**GRANTED.** Pursuant to Government Code §§ 68086, 70044, and California Rule of Court 2.956, and if applicable, the stipulation of the appearing parties set forth on the page(s) following this order, the above-identified certified shorthand reporter is appointed as an Official Reporter Pro Tempore in these proceedings, and is ordered to comply with the terms of the Court Reporter Agreement set forth above. Any party who orders proceedings transcribed by the Official Reporter Pro Tempore may be ordered to lodge a copy of the transcript with the court.

**DENIED.**

**IT IS SO ORDERED.**

Date: \_\_\_\_\_  
 \_\_\_\_\_  
 Judicial Officer

**APPOINTMENT OF OFFICIAL REPORTER PRO TEMPORE**

Defendant(s) / Respondent(s)

Case No.

**Stipulation of the Appearing Parties**

The parties or their counsel appearing in this proceeding hereby stipulate to the court appointing an Official Reporter Pro Tempore as set forth in the Agreement and Order herein.

Date: _____	Name: _____	Attorney for: _____
	Signature: _____	
Date: _____	Name: _____	Attorney for: _____
	Signature: _____	
Date: _____	Name: _____	Attorney for: _____
	Signature: _____	
Date: _____	Name: _____	Attorney for: _____
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	Signature: _____	
Date: _____	Name: _____	Attorney for: _____
	Signature: _____	
Date: _____	Name: _____	Attorney for: _____
	Signature: _____	

Additional stipulations are attached to this document.

**APPOINTMENT OF OFFICIAL REPORTER PRO TEMPORE**